## CREATING AN FSA ID WITH NO SOCIAL SECURITY NUMBER





## **IMPORTANT INFORMATION**

The process for creating a Federal Student Aid ID (FSA ID) for parents without a Social Security number, will NOT be available until the FAFSA is released. The new 2024-25 FAFSA will be available by December 31, 2023, at <u>StudentAid.gov</u>.



### FAFSA

- The FAFSA, or Free Application for Federal Student Aid, is your first step in applying for federal and some state financial aid programs.
- Complete the FAFSA every year for financial assistance to help with college expenses.
- Find the FAFSA application at <u>FAFSA.gov</u>.
- To access and sign the FAFSA, students and parents will need to create an FSA ID (Federal Student Aid Identification) at <u>StudentAid.gov</u>.





### Why should you complete the FAFSA?

# Used to determine your eligibility for financial aid

Also used to apply for some forms of state aid

Required each year for Oklahoma's Promise scholarship recipients



### FAFSA Facts

The high school class of 2022 left about \$3.6 billion in Pell Grants on the table by not completing the FAFSA.

By 2025, nearly three out of four Oklahoma jobs will require education or training beyond high school. Seniors who complete the FAFSA are 84% more likely to immediately enroll in postsecondary education.



### FSA ID

- Username and password
- Serves as your electronic signature
- Student and parent will each create their own FSA ID
- Will be used each year to renew your FAFSA form
- Create the FSA ID at <u>StudentAid.gov</u>



You will need these items to set up your FSA ID

- Full, legal name
- Date of birth
- Social Security number, if you have one
- Home address
- Email address
- You can set up a free email account at one of these sites –
  - o **Gmail**
  - o Yahoo
  - o Outlook
  - o AOL mail



To begin the FSA ID creation process, visit <u>StudentAid.gov</u> and click 'Create Account.'





Read through the information provided and get started.

Federal Student Aid FAFSA<sup>®</sup> Form ~ Loans and Grants ~

Loan Repayment ~

Loan Forgiveness ~

Log In | Create Account

#### Create an Account

Whether you're a student, parent, or borrower, you'll need to create your own account to apply for, receive, and manage your federal student aid.

#### Get Started

Already have an account? Log In

#### What You Can Do With Your Account

You must have an account to do the following:

- Fill out the Free Application for Federal Student Aid (FAFSA®) form online
- Complete other online forms (such as the Master Promissory Note) required to receive aid
- Review the federal student aid you've received

#### What You'll Need

- Social Security number (if applicable)
- Your own email address





### Personal Information

- Name
- Date of Birth
- If you don't have a Social Security number, check the highlighted box
- Press 'Continue'

Step 1 of 7			
Personal Information			
I understand that I'll be required to certify account (FSA ID) is true and correct and th	that the information I provid at I'm the individual I claim t	e to create an o be,	
If I'm not the person I claim to be, I unders	tand that I'm not authorized	to proceed and	
that I should exit this form now. If I provid understand that I might be subject to a fine	e false or misleading informa e, prison time, or both.	tion, I	
	-		
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	0		
Middle Initial			
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Last Name			
	0		
Date of Birth			
March David March			
Month Day lear			
Social Security Number			
Social Security Number	0		



### Warning Will Appear

This box will appear when you hit 'Continue'.

If you are the parent or spouse of a student applying for aid and you do not have an SSN, click 'Continue Without SSN'.

#### Warning: Your Account Will Be Limited Without SSN

If you create an account without an SSN, you'll be limited in what you can do. You should only continue creating an account without an SSN if one of the following statements is true for you:



I am a parent or spouse of a student who is applying for aid and I do not have an SSN.



I am a citizen of the Freely Associated States and need to complete the FAFSA form online.

Note: Any previously completed FAFSA forms won't be linked to your account. You will still be able to access information from 2023-24 FAFSA forms if you use your identifiers on the FAFSA roles page.

Go Back

**Continue Without SSN** 



### Username and Password

Username can be 6-30 characters long—a combination of letters and numbers. Not case sensitive.

Create and confirm your password; 8-30 characters long—a combination of numbers, upper and lowercase letters.

You must have an email address to create your FSA ID. The email cannot be associated with your student or spouse.

#### Account Information

Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.

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Confirm Email Address		]
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### **Contact Information**

- Enter your complete mailing address. This information will be used to verify individuals without an SSN.
- Enter and confirm your mobile phone number. Foreign phone numbers are not accepted.(You cannot use the same cell phone number as your child or spouse.) Your confirmation gives Federal Student Aid permission to send you a secure code if you should need to reset your password.



Communication Preferences

- Choose how you would like to receive communication about the FAFSA
   Email
   Postal Mail
  - o Text
- You can also request to have your FAFSA information provided in English or Spanish

Comm	unication Preferences	
Required	d Communications	
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Create an Account (FSA ID)



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Step 5 of 7 Challenge (	Questions			
Challenge ques you forget ther	tions and answers as n or if you need to ur	re used to r block your :	etrieve your u account.	isername or p
Note: Answers	are not case-sensitiv	ę.		
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## Challenge Questions

Choose four different challenge questions and enter each of your answers under the corresponding question.



### Sample Challenge Questions

- What's your mother's maiden name?
- What city were you born in?
- What is the name of your first pet?
- What is your high school mascot?
- What is the name of your elementary school?
- What is the nickname of your youngest sibling?
- Who was your first boss?
- What color was your first car?
- What is the name of the hospital you were born in?



#### Step 6 of 7 Confirm and Verify

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Verify the information you provided for your account below. If there is an error, click "Edit" on the section where the error exists to correct the information.

Personal Information	Edit 🗹
NAME	
Trikey I Triddle	
DATE OF BIRTH	
10/16/2004	
None	
Account Information	Edit 🗹
USERNAME	
TTTriddle2004	
tttriddle@gmail.com	
PASSWORD	

Contact Information	Edit 🗹
PERMANENT ADDRESS	
1003 35th Street	
Woodward, OK 73717	
MOBILE PHONE	
(405) 256-2832	
Communication Preferences	Edit 🕑
REQUIRED COMMUNICATIONS Email	
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**Challenge Questions** 

CHALLENGE QUESTION 1 What city were you born in?

CHALLENGE QUESTION 2 In what city did your parents meet?

CHALLENGE QUESTION 3 What color was your first car?

CHALLENGE QUESTION 4 What is your mother's maiden name?



Confirm and verify the information you've provided is accurate. You may edit anything that should be changed.



### **Two-Step Verification**

Installing an Authenticator App isn't required, but it's recommended as an added way to keep your information safe and secure.

You can download your own Authenticator App, or set one up directly from the FSA ID creation screen.

Step 7 of 7 Enable Two-Step Verification	
Protect Your Account with Two-Step Verification	
Whenever you sign in, we'll send a verification code to make sure it's really you. To keep your account protected, make sure your email is verified. We also suggest setting up verification using a secure authenticator app.	
Your verified method(s) can now be used to log in.	
Email Verification	
student@gmail.com	
Use an Authenticator App (Most Secure Option)	
Use an authenticator app that you've downloaded from a mobile app store to	4



### Two-Step Verification

After your two-step verification has been set up, you can use your Authenticator App when you log in to complete your FAFSA.





### Backup Code

- When your two-step verification has been set up, you'll receive a backup code.
- This is the code you'll use to login when you no longer have access to any of the two-step verification methods you've just set up.
- Store the code in a safe place.





### **Knowledge Based Questions**

#### **IDENTITY VERIFICATION**

O Justine Marshall

Which of the following is the street name of your most recent previous address?

Florida Ave NW Sesame Street C Langston Pkwy None of the above Which of these phone numbers have you ever used previously? (316) 775-5152 (970) 680-6986 (128) 791-0911 None of the above Which of the following is a current or previous employer? O Adidas O The Walt Disney Company Nokia None of the above Which of the following people lives or owns property in Tafuna? Aasiya Jayavant Leo Knight

- These questions are derived from personal identifiers used in the previous steps.
- The questions asked are generated by a credit bureau, but no credit check is done.
- Questions will differ among individuals.
- One to four questions will be generated and all questions must be answered to proceed.



### **Account Creation**



• Now your account has successfully been created.

• Your FSA ID will be sent to you and you can start completing your FAFSA immediately.



### Problem?

If you answer a question incorrectly, your FSA ID account will be created, but you'll be prompted to contact the Federal Student Aid Information Center (FSAIC) at 1-800-4-FED-AID (800-433-3243).

Your Account Wa	as Created But Yo	ou Need to Co	ntact Us			
What's Next?						
() Call to Confirm	Your Identity					
We couldn't ver 1-809-433-3243 (	ify the information you to condition your identity	provided. Call us at				
Remember to S	ave Your Backup Code					
Your backup co- cannot use any -	de lets you access your a other two-step verificati	ccount in the event i ico method.	that you			
Your Backup Cod	e la:					
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1014701	LIGUT				D <sub>2</sub>	
What You Can Do A	fter We Verify Your Iden	any				
Add information	n to a student's FAFSA S	orm as a parent or 10	ровне.			
Complete the El Associated State	NESA form online as a st 1.	udent from a Treely				
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Only individuals without SSNs, who answer an identifying question incorrectly, will see this screen. ID VERIFICATION FOR INDIVIDUALS WITHOUT SSN'S – PROCESS



- Contact FSAIC (Federal Student Aid Information Center) at 1-800-433-3243
- A Customer Service Representative from Federal Student Aid will look up your account and initiate the identity verification process
- You will receive an email with a case number and instructions for providing the proper documentation for Federal Student Aid to verify your identity
- Submit the required documentation to Federal Student Aid
- Within 1-3 days Federal Student Aid will provide an email confirming that your identity has been verified



### **Required Documentation**

Federal Student Aid

### ID VERIFICATION FOR INDIVIDUALS WITHOUT SSN'S – REQUIRED DOCUMENTS

- Completed Attestation Form
  - Will be available on StudentAid.gov

### Proof of Identity:

- ONE of the following forms of ID
  - Driver's License
  - State or City Identification Card
  - Foreign Passport

#### OR

- A UTILITY BILL + ONE of the following forms of ID
  - Municipal identification card
  - Community ID
  - Consular identification card

Once your required documentation has been received, reviewed and approved, the parent will receive notification of their FSA ID approval.



### Completing the FAFSA



- The FAFSA for the 2024-25 school year will be available by December 31 of this year.
- Find the FAFSA at <u>FAFSA.gov</u>.
- Fill this form out every year to apply for financial assistance to help with college costs.
- When completing the FAFSA, it's best to have your student with you. They will need to include their personal information as well.



### Information you may need to complete the FAFSA

Social Security Number for student	Email addresses for student and parent	Alien Registration Number if not a U.S. citizen
Full, legal name for student and parent	Cell phone numbers for student and parent	2022 Federal Income Tax return for student and parent
Date of birth for student and parent	Date of marriage, divorce, separation	Value of assets, cash and savings

### CONTACT US



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### 405.234.4239 866.443.7420 (toll free) UCanGo2@ocap.org

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