

FSA ID WORKSHEET



fsaid.ed.gov

Federal Student Aid IDs are required for students to electronically sign the FAFSA. One parent of a dependent student will also need to create an FSA ID.* *KEEP IN A SAFE PLACE.*

1 ENTER AN EMAIL ADDRESS _____

1

The email address must be unique to each individual. You will not be able to use the same email address for student and parent. **DO NOT** use high school email accounts.

2 CREATE A USERNAME _____

2

Must be 6 – 30 characters. Avoid using personal identifiers like your name or birthdate.

3 CREATE A PASSWORD _____

3

Must be 8 – 30 characters and include three of the following: uppercase letters, lowercase letters, numbers, or special characters. Avoid personal identifiers.

4 COMPLETE YOUR PROFILE

4

1. Enter your social security number
2. Enter your birthdate
3. Enter your name exactly as it is listed on your social security card

Social Security matches are confirmed within 1 to 3 days. Errors can cause delays.

5 CHALLENGE QUESTIONS & ANSWERS

There are five challenge questions and answers. Select two questions from drop down menus. Create two questions yourself. The last question is an optional 8-digit code.

5

- | | |
|----------|-------------------------------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____
<i>(optional)</i> |
| 3. _____ | |

6 VERIFY YOUR EMAIL ADDRESS & MOBILE PHONE NUMBER

6

FSA will send an email with a code that must be entered to verify your email address. FSA will send a text message with a code used to verify your mobile phone number. Your FSA ID is ready to use!

*Parents without a social security number cannot create an FSA ID; they'll sign the FAFSA by mailing a signature page to the Federal Student Aid Program.